Form 303: Introduction & Guidance

2015 UO/HHW Conference Session 4: Form 303/Introduction to California Environmental Reporting System

> Burke Lucy and Liz Wagner Environmental Scientists, CalRecycle April 9, 2015



Presentation Overview

Form 303:

- Value & Results
- Introduction
- Issues & Enhancements

Comments / Q & A



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form 303

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Annual Reporting: HHW Collection Information

Aug 1, 2014 ... Provides form 303 and other information for jurisdictions in California required by collection of ... www.calrecycle.ca.gov// cnazwaste/reporting/



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Form 303: Historical HHW Collection Data and Voluntary Survey ...

Search

Dec 19, 2014 ... Each jurisdiction in California is mandated to complete a CalRecycle June 30. The form ...

www.calrecycle.ca.gov/homehazwaste/reporting/Form303/

Form 303 Webinar Q and A

Aug 1, 2013 ... Form 303 training webinar questions and answers from July 16 and July 25, 2013 www.calrecycle.ca.gov/.../reporting/Form303/Form303QandA.htm

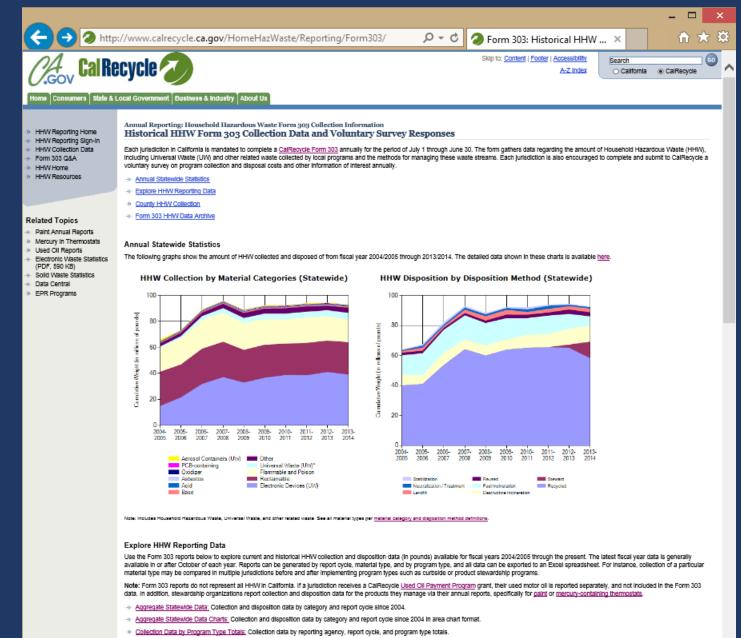
Form 303 Instructions

File Format: PDF/Adobe Acrobat

Jul 30, 2014 ... P.O. BOX 4025, SACRAMENTO, CALIFORNIA 95812. CalRecycle F Information.

www.calrecycle.ca.gov/homehazwaste/.../Form303/Form303Guide.pdf





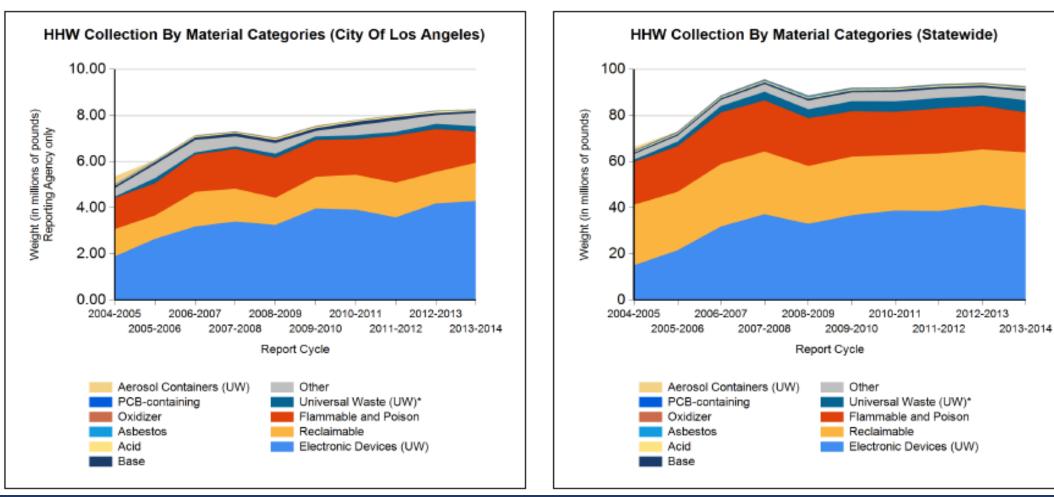
- ----> Disposition Data by Disposition Type Totals: Disposition data by reporting agency, report cycle, and disposition methods total.
- · Collection Data: Collection data by material category and type.
- * Disposition Data: Disposition data by material category and type.





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Form CalRecycle 303 Household Hazardous Waste Collection Information For 2013-2014

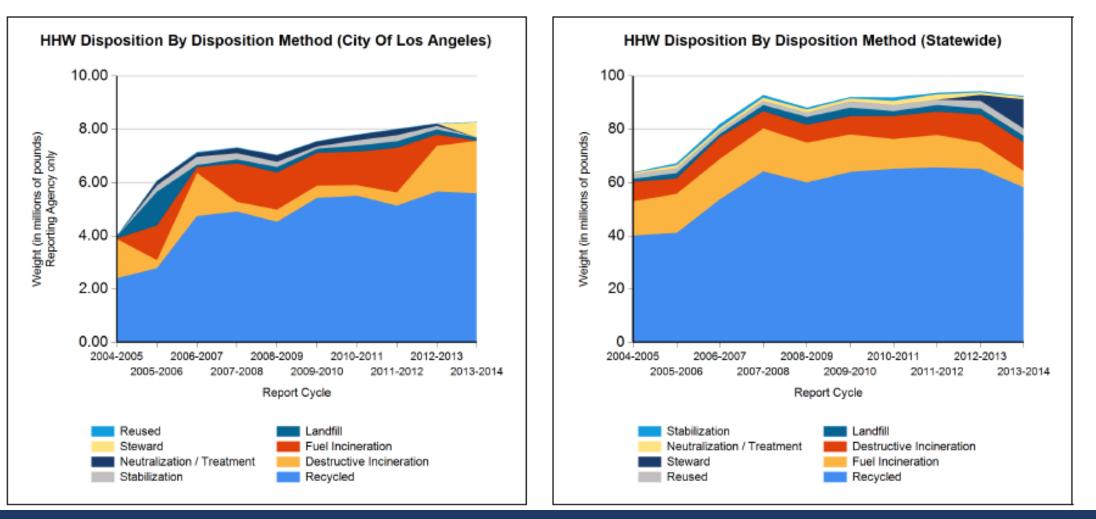




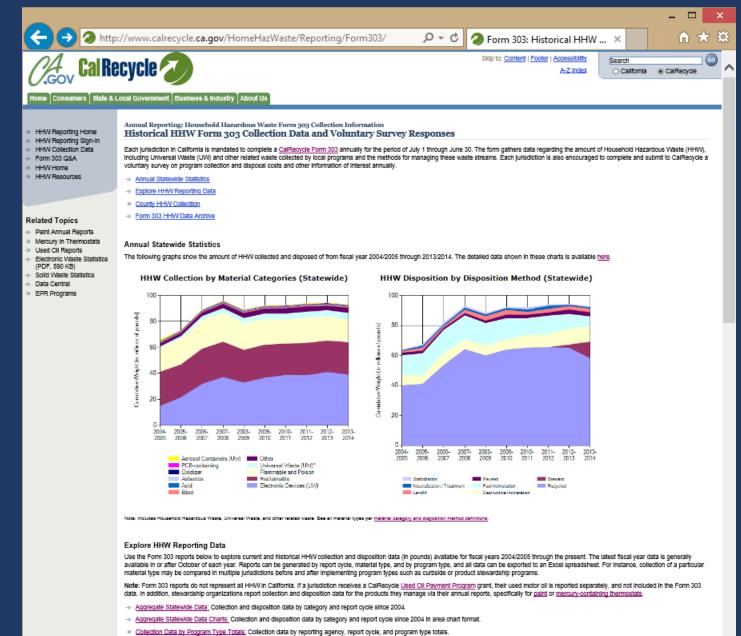


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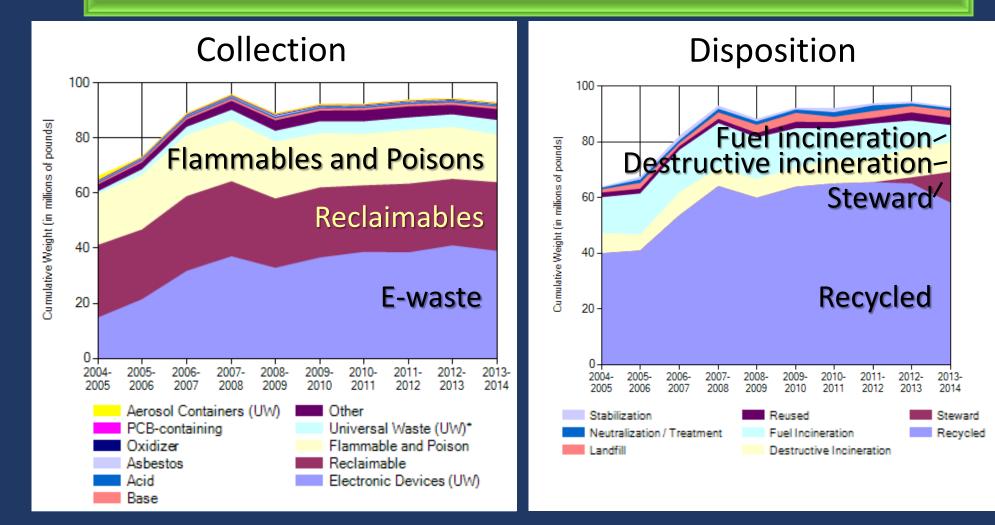






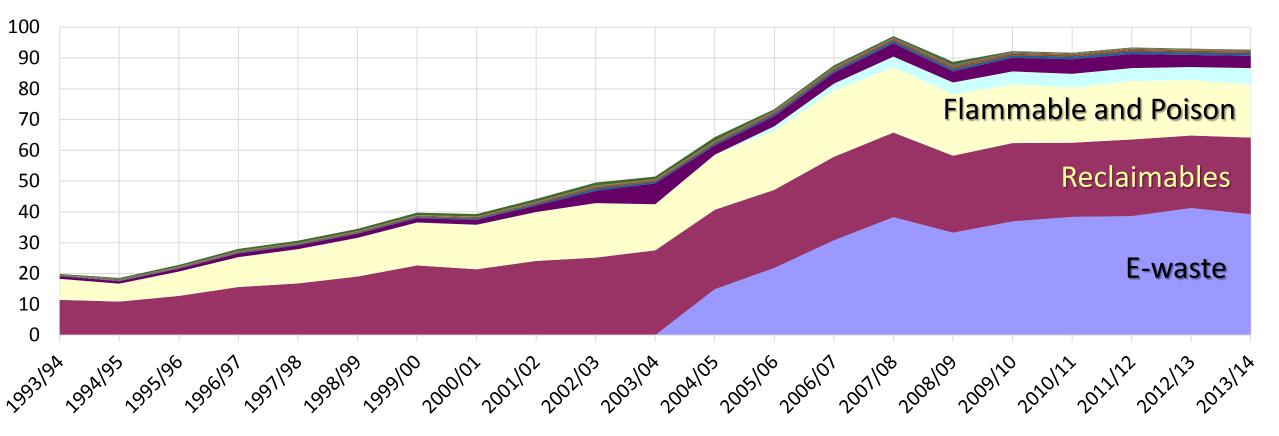
- * Disposition Data by Disposition Type Totals: Disposition data by reporting agency, report cycle, and disposition methods total.
- Collection Data: Collection data by material category and type.
- · Disposition Data: Disposition data by material category and type.







Collection

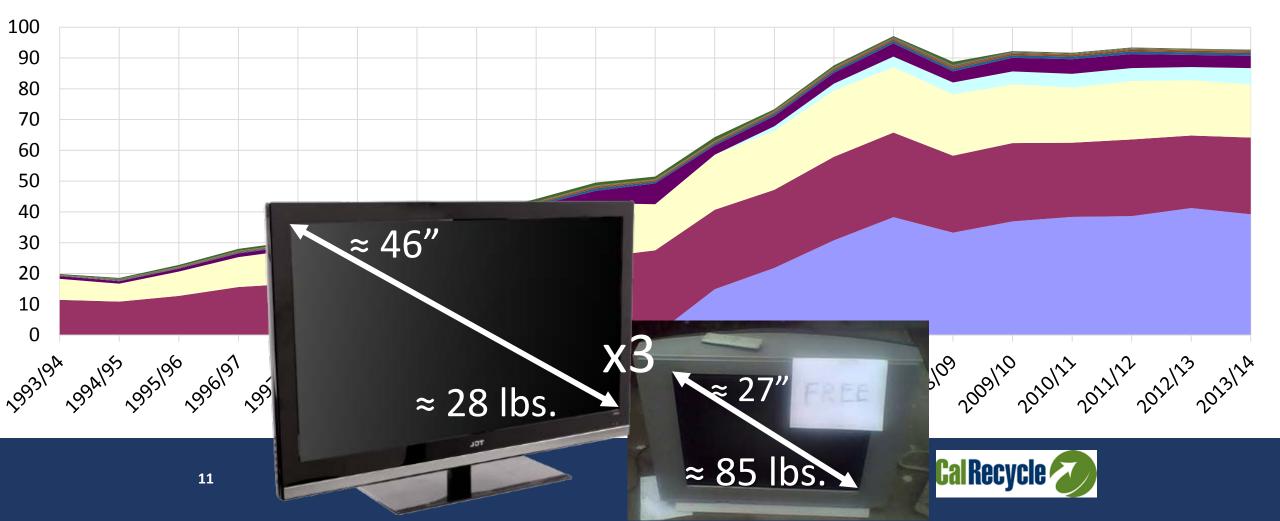




Millions

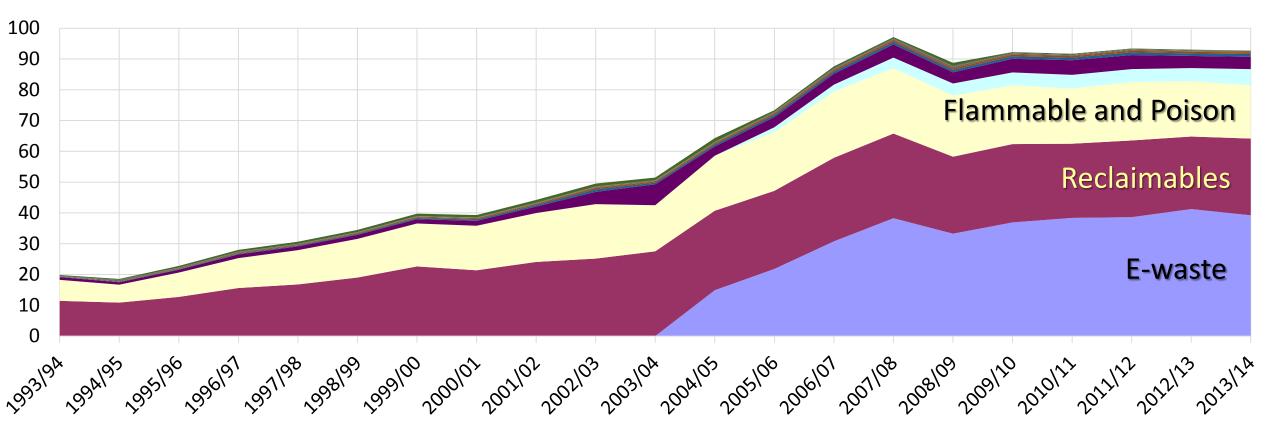
Collection

Millions



Millions

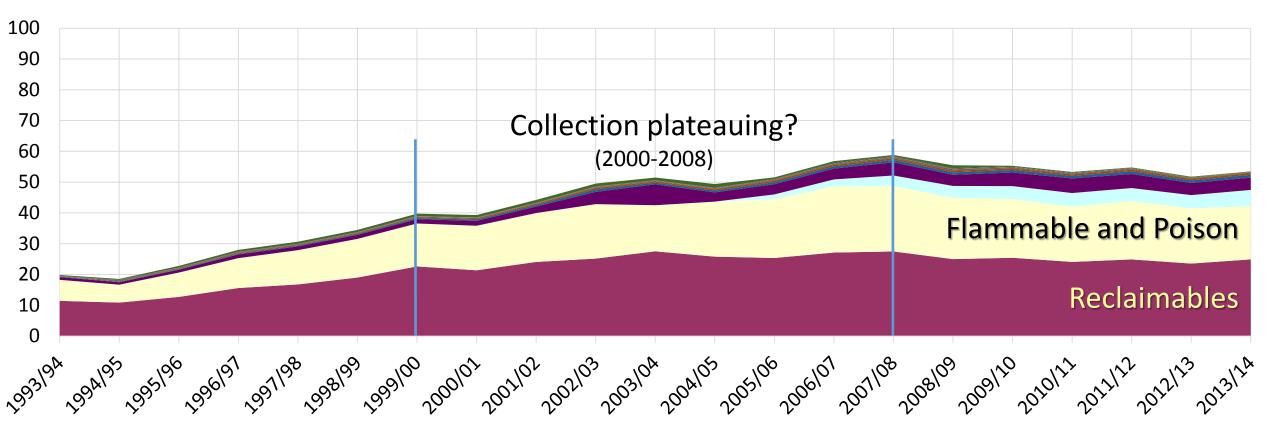
Collection





Millions

Collection





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Form 303:

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 Comments / Q & A



- Important Dates
 - Due October 1 (open August 1st) for Fiscal Year reporting
- Create Webpass
 - Then email Form303@calrecycle.ca.gov
- Primary and Secondary Contacts
- Participating Households (E-5 Report)
- Collection/Disposition Sheets
- Help File
- Submittal Process

http://www.calrecycle.ca.gov/HomeHazWaste/Reporting/



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Primary vs. Secondary Contacts

Home > Form 303 Search > Form 303 > Form303 Contacts:	 Contacts 							
			Form 303	Contacts	Participants	Progra	ms Collection	Dispositior
Reporting Period: 7/1/2005 to	6/30/2006	Repor	ting Deadline:					
Include Deleted Contacts								
ТҮРЕ	NAME	TITLE	PHONE	EMAIL		1	ADDRESS	
Program Manager, Primary Contact	John Jurisdiction		(213) 858-5885 🔅	John.Juris	diction@City.go	<u>v</u> 1	1234 Main Street	: City, CA 987
Secondary Contact	Joe Contractor		(916) 123-4321 😭	Joe.Contra	actor@HHWhau	ler.com	333 Universal Ho	llywood Drive
Page 1 of 1				Exp	ort To Excel			
HHW Reporting https://secure.calrecycle	e.ca.gov/HHW/							
Contact: Form 303 (916) 341-6507 (🔅								



Participating Households (E-5 Report)

3	Checklist
Reporting Agency Name: City Report Cycle: 2013-2014	 ? ✓ Enter Participating/Service Area Households * ? ✓ Enter/Review Program Manager Information * ? ✓ Enter/Review Participants * ? ✓ Enter/Review Programs * ? ✓ Enter Collection *
Report Status: Complete	Image: Second state of the second
Number of Participating Households: Participating Households includes non-	
residential (CESQG,schools,nonprofits,etc Method of Calculating Participating Households:)
Number of Service Area Households: 66364	

IGL

18

Participating Households (E-5 Report)

1			Table 2: E	-5 City/Cou	unty Popu	ulation and	I Housing	Estimate	s, 1/1/2014				
3		F	OPULATION	1			НС	USING UN	IITS				
	County / City	Total	Household	Group Quarters	Total	Single Detached	Single Attached	Two to Four	Five Plus	Mobile Homes	Occupied	Vacancy Rate	Persons per Household
	Alameda County												
6	Alameda	75,988	74,487	1,501	32,430		3,347	5,826		127			
7	Albany	18,472	15,859	2,613	6,722		223	817		25		6.0%	
8	Berkeley	117,372	103,573	13,799	49,869		2,061	10,002		218			
9	Dublin	53,462	48,927	4,535	18,640		2,116	604		54	17,608	5.5%	
10	Emeryville	10,491	10,418	73	6,719	421	401	753	5,108	36	5,756	14.3%	1.81
11	Fremont	223,972	222,321	1,651	75,186	43,724	9,998	2,435	18,303	726	72,154	4.0%	3.08
12	Hayward	151,037	147,932	3,105	49,040	25,421	4,633	2,935	13,729	2,322	46,064	6.1%	3.21
13	Livermore	84,852	84,342	510	30,884	21,777	2,555	1,563	4,449	540	29,655	4.0%	2.84
14	Newark	43,856	43,711	145	13,419	9,523	1,342	573	1,981	0	12,977	3.3%	3.37
15	Oakland	404,355	396,595	7,760	170,822	74,105	6,908	32,627	56,627	555	154,799	9.4%	2.56
16	Piedmont	11,023	11,020	3	3,937	3,715	48	95	79	0	3,814	3.1%	2.89
17	Pleasanton	73,067	72,611	456	26,305	16,900	2,677	1,610	4,738	380	25,490	3.1%	2.85
18	San Leandro	87,691	87,041	650	32,503	19,463	1,975	1,895	8,280	890	30,797	5.2%	2.83
19	Union City	72,155	71,637	518	21,431	13,646	2,845	784	3,157	999	20,600	3.9%	3.48
30													
31	Amador												
32	Amador	179	179	0	108	90	12	6	0	0	85	21.3%	2.11
33	lone	6,759	3.888	2,871	1,745	1.557	31	0	104	53	1,565	10.3%	
34	Jackson	4,545	4,316	229	2,317	1,435	134	288	252	208	2.072	10.6%	
35	Plymouth	976		9	492		30	23		139			
	 Image: A state of the state of		State2012	E5CityCour		E5CountyS	1	E5CityCo	1		State2014	E5CityCou	



Collection Page

Reporting Period: 7/1/2013 to 6/30/2014

Reporting Deadline:

Universal Waste Disclaimer

* For purposes of the Form 303 reporting process, materials listed under the Universal Waste category do not necessarily need to be managed as Universal Waste (i.e., they can also be managed by the higher hazardous waste standard).

Back	Back Edit Print Blank Form Other Program Type:											
MATERIAL CATEGORY	MATERIAL TYPE	PERMANENT FACILITY	TEMPORARY (PERIODIC) FACILITY	MOBILE FACILITY	RECYCLE-ONLY FACILITY		CURBSIDE PROGRAM (OTHER THAN OIL)	LOAD CHECK				
Flammable and Poison	Flammable solids / liquids											
	Bulked flammable liquids											
	Oil-based paints	ſ	ſ	ſ	ſ		ſ	ſ				
	Poisons											



Help File

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Authorized Use	e Only					Hor	ne Reports H	lelp Sign Out
	03 Search > Form 303 > Coll Collection:	lection						^
	Form	303 Contacts	Participants	Programs C	ollection Disp	osition Survey	Reports Note	Documents
Reporting P	eriod: 7/1/2013 to 6/3	0/2014 Rep	orting Deadlin	e:		"		
			_					
Universal	Waste Disclaimer							
	es of the Form 303 reporti aste (i.e., they can also be					do not necessarily	/ need to be mana	aged as
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MATERIAL	MATERIAL TYPE	PERMANENT FACILITY	TEMPORARY (PERIODIC) FACILITY	MOBILI		DOOR TO DOOR Y (RESIDENTIAL) Y PROGRAM	PROGRAM (OTHER THAN	LOAD CHECK
Flammable and Poison	Flammable solids / liquids							
	Bulked flammable liquids							
	Oil-based paints	ſ	ſ			1 1	ſ	
								-



Submittal Process

	Form 303	Contacts	Participants	Programs	Collection	Disposition	Survey	Report
Reporting Period: 7/1/2013 to 6/30/2014 Reporting Deadline:								
Form 303		Chec	klist					
Reporting Agency Name: City		🛛 🛛 🖓 🖌 E	Enter Participati Enter/Review Pr Enter/Review Pa	ogram Mana				
Report Cycle: 2013-2014		🛛 🖓 E	Enter/Review Pr Enter Collection	ograms *				
Report Status: Complete		?√ 8	Enter Disposition Complete Cost S	n * Survey				
Contractor Name:			Submit Form 30 uired to submit	-	rt)			
Number of Participating Households: Participating Households includes non- residential (CESQG,schools,nonprofits,etc.)			Form 303	annuai repo		omit		
Method of Calculating Number of Addresses								
Number of Service Area Households: 66364								
Service Area Households different than Finance <u>E-5 report</u>								
Additional Note:								



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- Popup Definitions
- Mobile vs. Temporary
- Self-entered "Other" categories
- Helpful tool



Popup Definitions

- Mobile vs. Temporary
- Self-entered "Other" categories
- Helpful tool



3 Authorized Us	e Only						Hon	ne Reports H	lelp Sign Out
	03 Search > Form 303 > Colle Collection: Form		ts (Participants	Programs Co	ollection Dispo	sition Survey	Reports	s Documents
Reporting P	eriod: 7/1/2013 to 6/30			rting Deadlin			11 - 1	- 11	
Universal	Waste Disclaimer								
	es of the Form 303 reportinaste (i.e., they can also be						o not necessarily	need to be man	aged as
	aste (i.e., they can also be i	nanaged by t	ne ni	igner nazardol	us waste standar	ra).			
	4:4			Deia	t Blank Form		Other Program	Turnet	
Back	lit			Prin	It Blank Form		Scher Program	туре.	Add
MATERIAL	MATERIAL TYPE	PERMANEN FACILIT		TEMPORARY (PERIODIC) FACILITY	MOBILE	RECYCLE-ONLY	DOOR TO DOOR (RESIDENTIAL) PROGRAM	CURBSIDE PROGRAM (OTHER THAN OIL)	LOAD CHECK
Flammable and Poison	Flammable solids / liquids		C						
	Bulked flammable liquids								
	Oil-based paints		1	Ľ					ſ
	Poisons								
	Reactive and explosive								
	Compressed gas cylinders								
	FLAMMABLE AND POISON SUBTOTAL								



3 Authorized Us	e Only					Hon	ne Reports I	lelp Sign Out
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Universal	Waste Disclaimer							
	es of the Form 303 reporti aste (i.e., they can also be					o not necessarily	need to be man	aged as
Back	lit		Print	t Blank Form	c	Other Program	Туре:	Add
MATERIAL CATEGORY	MATERIAL TYPE	PERMANENT FACILITY	TEMPORARY (PERIODIC) FACILITY ?		RECYCLE-ONLY	DOOR TO DOOR (RESIDENTIAL) PROGRAM?		LOAD CHECK?
Flammable and Poison	Flammable solids / liquids ?							
	Bulked flammable liquids							
	Oil-based paints ?	ſ	ſ	ſ		ſ		ſ
	aulia dans 🔄 inorganic cya	isons, dioxin precu oisons, mercury-c nides, arsenic con gulated heavy me nable Solid, N.O.S.	ursors, pesticides, containing poisons npounds, solution tals .:	s,				



Popup Definitions

- Mobile vs. Temporary
- Self-entered "Other" categories
- Helpful tool



Mobile vs. Temporary

Issue:

Confusion between a mobile facility & temporary event

Details:



Mobile Facilities require a variance from DTSC

No variances issued to date

Guidance:

If program meets both definitions (e.g., < 2 days), report through Temporary (Periodic) Facility



- Popup Definitions
- Mobile vs. Temporary
- Self-entered "Other" categories
- Helpful tool

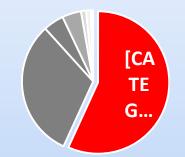


Self-entered "Other"

Issue:

Vague "Non-RCRA"

Details:



> 1 million lbs. (57%) e.g., "Non-RCRA" to "Non RCRA Haz Waste Solids (Plaster, Grout)"

Guidance:

Provide more useful detail (e.g., empty drums, etc.)



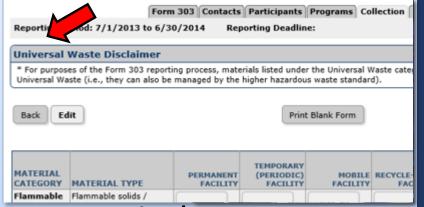
Self-entered "Other"

Issue:

Misreported categories

Details:

≻600,000 lbs. (31%)



- >e.g., Home-generated pharmaceuticals
- ► Non-UW Aerosol Containers

Guidance:

Report all aerosol cans under Universal Waste > Aerosol Cans (see disclaimer in Form 303 online)



- Popup Definitions
- Mobile vs. Temporary
- Self-entered "Other" categories
- Helpful tool



12		А	В	С	D	Е	F	G	Н	1	J	к	L	М	N	0	Р	Q	R	S	Т	U	v
+	61	Ma	terial Type				Pound	s Colle	cted by	Progra	am Typ					Poun	ds Disp	osed /	Divert	ed by N	fanage	ment Me	thod
	62			-	Tennan Radit	Rach Dechada	Roc Facility	John Marting	Contract to Door	(other Provent	Oldorn Cherk	Tours The (PT)	Der, Ollecter (mones)	The Indiana	to	Ven.	Tradition (Record	Reques	Studie and	An on One	The The	(particular)
	63		Flammable solids / liquids	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	
+	68		Bulked flammable liquids	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	
	69		Oil-based paints	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	
+	76	1. Flammable and Poison	Poisons	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	
+	89		Reactive and explosive	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	
+	100		Compressed gas cylinders	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	
+	102		subtotal	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	
	103		PCB - containing paint									0										0	
		2. PCB - containing	Other PCB waste (includes ballasts)	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	
+	107		subtotal	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	
	108		Antifreeze	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	
+	110		Auto type batteries (motor vehicles)									0										0	
	111	3. Reclaimable	Latex paint	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	
+	113	o, rectainaute	Motor oil/oil products	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	
+	116		Used oil filters (recyclables only)									0										0	
	()	Jul	Aug Sep Oct	Nov	Dec	: Ja	n Fe	eb N	vlar	Apr	May	Jun	FY20	15-16	(÷	: •						



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- Reuse Reporting
- Reporting through Stewardship
 Organizations
- Covered E-Waste Reporting



Reuse Reporting

Issue:

Inconsistent / incomplete reuse reporting

Details:

Reuse data is valuable

Guidance:

Report by material type if possible

• Proposed new "Reuse Total" row

• Please provide paint-specific data if possible

MATERIAL		DESTRUCTIVE	<u>FUEL</u>		NEUTRALIZATION /				
CATEGORY	MATERIAL TYPE	INCINERATION	INCINERATION	LANDFILL	TREATMENT	RECYCLED	REUSED	STABILIZATION	STEWARD
<u>Other</u>	Home-generated sharps waste	1	1	1	1	1	1	1	1
	Home-generated pharmaceutical	1	1	1	1	1	1	1	1
	<u>waste</u>								
	Treated wood	1	1	1	1	1		1	1
	<u>Other</u>	1	1	1	1	1	1	1	1
	Reuse Total 🛛	1	1	1	1	1	1	1	1



Stewardship Organization Reporting



Details:

Steward-specific disposition data is valuable

- Used to review Annual Reports
- PaintCare, TRC, future organizations?



Stewardship Organization Reporting

Guidance:

Propose new "Steward" column

- Report materials managed by a Stewardship Organization here
 - paint, mercury-containing thermostats

		DESTRUCTIVE	FUEL		NEUTRALIZATION /				
MATERIAL CATEGORY	MATERIAL TYPE	INCINERATION	INCINERATION	LANDFILL	TREATMENT	RECYCLED	REUSED	STABILIZATION	STEWARD
Flammable and Poison	Flammable solids / liquids 🕄	1	1	1	1	1	1	1	1
	Bulked flammable liquids	1	1	1	1	1	1	1	1
	Oil-based paints	1	1	1	1	1	1	1	1
	Poisons	1	1	1	1	1	1	1	1



Covered E-Waste Reporting under a Proof of Designation

Issue:

Some e-waste collection data is currently not reported

Details:

Jurisdictions can issue a Proof of Designation for an approved collector to collect CEW on the jurisdiction's behalf

Guidance:

When issuing a designation, report all material collected under that designation on Form 303



Feedback Requested

Please take the time to fill out Form 303 survey

http://www.sogosurvey.com/k/SsSYRQsTTsPsPsP

Stay tuned for future updates

How can CalRecycle best share Form 303 updates & training?

- Periodic email updates
- Screenshot updates on CalRecycle's website
- Recorded training webinar
- HHWIE meeting updates
- Events and Conferences (like this one!)



Questions

We will be at the CalRecycle booth to answer questions & receive feedback

Thursday:

- 3:00pm 3:30pm and
- 5:30pm 6:00pm

Friday:

10:00am – 10:30am



Questions & Comments

Form303@calrecycle.ca.gov

Burke Lucy Burke.Lucy@calrecycle.ca.gov (916) 341-6592 Liz Wagner Elizabeth.wagner@calrecycle.ca.gov (916) 798-1594

